



INDIAN INSTITUTE OF TECHNOLOGY KHARAGPUR ACADEMIC (UG) SECTION

No.IIT/ACD/(UG)/MCM Schol/2020-21

Date : 06.11.2020

NOTIFICATION for inviting applications for RENEWAL of Merit-cum-Means (MCM) Scholarship and Free studentship for the Session 2020-21.

1. MERIT-CUM-MEANS SCHOLARSHIP :

Online Applications are invited through the ERP for **RENEWAL of Merit-Cum-Means Scholarship and Free Studentship** for the Academic Session 2020-21, from the students of 2nd year onwards of B.Tech.(including Dual Degree 4th year / B Arch. / 5 year Int. M.Sc Course (except Economics Branch) who were awarded MCM Scholarship and FREE studentship in 2019-20. Number of MCM Scholarship awardees shall be restricted to 25% of the students admitted in each year.

SBI Account number with IFSC is mandatory to receive the scholarship.

MERIT CRITERION :

For Renewal : The students' academic performance in the two consecutive semesters of the preceding Session (2019-20) i.e. the GPA (credit based weighted average) as updated after the supplementary examination/summer quarter examination **must not be lower than 7.00** without any backlog subject(s) and clearing all prescribed credit requirements during the session 2019-20. Students who have backlog / unregistered in the main subject(s) and could not clear during the same session i.e. in 2019-20 are **not eligible** for MCM Scholarship and Free studentship for 2020-21.

MEANS CRITERION (for both Fresh and Renewal) : The Gross Annual Family Income of a student (parents (both)/ guardian) from all sources in the preceding financial year of 2019-20 (from 1st April 2019 to 31st March, 2020) must not exceed **Rs.600000/-**(Rupees Six Lakh only).

2. FREE STUDENTSHIP ONLY :

Students who satisfy the specified **Means Criterion** as stated above, but are unable to satisfy the specified **Merit Criterion**, may be granted exemption from payment of Tuition Fees. The number of such tuition-free students shall be restricted to 10% of the students admitted each year.

3. HOW TO APPLY :

- (1) Interested students have to upload the family income document and get it verified by 14th November 2020.
- (2) Students who have already submitted family income documents and are verified need not have to submit again.
- (3) Students have to fill the Online Scholarship Application Form under the Menu Academic > Scholarship (MCM) > Application for MCM Scholarship as per instructions given there on or before 14th November 2020.

N.B. :

- (i) *Students need not have to submit hard copy to the academic section.*
- (ii) *Those students against whom disciplinary have been taken or pending during the preceding year (2019-20) or they have been punished by the competent authority under examination malpractice or involved in violation of code of conduct in Institute / Hall of Residence / Department / Gymkhana are not eligible for award of MCM Scholarship and Free studentship for the year 2020-21.*
- (iii) *5th year students of M.Tech. Dual Degree (2016 Batch) can not apply.*



Joint Registrar (Academic)

NOTICE BOARD

Copy to : 1) All HODs/HOCs/WARDENS, HALL OF RESIDENCE – **With the request to kindly bring it to the notice of the students concerned.**

2) Dean (UGS) (3) Dean (SA) (4) Chairman, HMC (5) Chairman, ERP (6) PIC, Instt. Information Cell (7) President, T.S.G. (8) Chairman, Central Library (9) All Members of MCM Scholarship Committee (10) Secretary to Director (11) Secretary, Registrar's Office (12) Vice-President, TSG (13) Office order File

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LIST OF DOCUMENTS TO BE UPLOADED IN THE ERP FOR MCM SCHOLARSHIP

Those students whose family income document are already verified for tuition fee waiver for 2020-21 session need not upload again for Scholarship.

All other students (except SC/ST/PD) who want to avail Institute MCM Scholarship must upload their family income documents in the ERP and get it verified by Academic Section for Financial Year 2019-20.

Family income documents to be uploaded for MCM Scholarship :

- Student must upload a family income document as per Annexure – I along with an affidavit as per Annexure – II.
- The Issuing authority of Family Income Document must be a local District Authority like S.D.O. / B.D. O. /Tahasildar/Mondal Revenue Officer (MRO).
- Alternatively, Form-16 / ITR of Both Parents can also be uploaded as family income document.
- Along with the family income document INCOME AFFIDAVIT as per Annexure – II should also be uploaded.

All income documents should be issued for the Financial Year 2019-20.

FAMILY INCOME CERTIFICATE FOR FINANCIAL YEAR-2019-20

This is to certify that Mr./Ms.
(Father/Mother/Guardian)

Father/Mother/ Guardian of is a resident
(Student name and Roll No.)

of Vill/Town P.O. P.S.
..... Mouja/Taluk District

..... his/her family annual income from all sources is Rs.
..... (Rupees.....).

Income from :

	<u>Relation</u>	<u>Profession</u>	<u>Amount</u>
a)	Father's Income	:	: Rs.
b)	Mother's Income	:	: Rs.
c)	Guardian's Income	:	: Rs.
e)	Other sources	:	: Rs.

Gross Total Income = Rs.

This Certificate is issued for the financial year 2019-20

Date :

.....
Signature with Seal
Land No.
Mob. No.

The Income Certificate should be issued by the local District Authorities like S.D.O./B.D.O./Mondal Revenue Officer (M.R.O.)/TAHASILDER.

FORMAT OF INCOME AFFIDAVIT

(To be submitted on Non-Judicial Stamp paper of Rs.20/- and sworn in before a First Class Magistrate/Notary Public)

I, Shri/Smt. _____ a resident of _____ solemnly declare that :

1. My son/daughter Shri/Miss _____ is currently studying at the Indian Institute of Technology, Kharagpur, in 4-year B.Tech.(Hons.) / 5-Year Dual Degree / 5-Year B.Arch.(H) / 5-Year M.Sc. Courses in the Branch of _____
2. He/She is an applicant for the award of Merit-cum-Means Scholarship / Free Studentship for the Academic Year _____.
3. I declare that my spouse is employed/not employed and that the Annual Income of my family in the Financial Year _____ i.e. during the period from 1st April, _____ to 31st March, _____ was as mentioned hereunder (Supported by document) :

(A) From my own profession as indicated :

- | | | |
|------|--|----------------|
| i) | Income from Business/Medical practice
Legal Practice/Engineering Consultancy etc. | Rs. _____ p.a. |
| ii) | Income from Agriculture | Rs. _____ p.a. |
| iii) | Income from Landed Properties | Rs. _____ p.a. |
| iv) | Income from Investment in Bank/Post Office etc. | Rs. _____ p.a. |
| v) | Income from Share Certificates/Debentures | Rs. _____ p.a. |
| vi) | Income from any other sources(i.e. Retirement
Benefits for VRS/VSS etc., if any | Rs. _____ p.a. |

(B) Income of my wife/spouse's (if any) Rs. _____ p.a.

(if employed, Business/Pensioner then Salary / Income / Pension Certificate as applicable as per wife's / spouse's occupational status, to be enclosed with attested copies of Income Tax Documents, if applicable as stated in the Annexure – II "List of documents to be submitted"

(C) Income in the name of my son /ward (if any).

GROSS TOTAL INCOME (A+B+C) : Rs. _____ p.a.

Further I declare that the information given above are true. I understand that the Merit-cum-Means Scholarship/Free Studentship/ if awarded to my son/daughter , is liable to be withheld or discontinued at the discretion of the authorities of the Indian Institute of Technology, Kharagpur, without assigning any reason. If subsequently (after award of MCM Scholarship to my ward) it is found that he/she has been granted any other Scholarship/Stipend /Financial Assistance etc. by any Govt./Non-govt. organisations for the same period, I shall bound to refund the whole amount of Scholarship/Free studentship/ Stipend/ Financial Assistance etc .to the scholarship awarding authority immediately. I shall also be personally held responsible for the refund of the Scholarship/ Free studentship amount (paid to my son/daughter by the Institute) in the event of any information in this declaration and also in the enclosed scholarship application form, being proved incorrect later on.

(Signature of Father/Guardian)

Sworn before me this _____ day of _____ 201_____ and signed.

(SEAL)

Signature of First Class Magistrate /Notary Public